

## Rice University Education Department 5-Year MAT Preparation Calendar for New Teachers

Term	Action	Dates, Terms, and Activities		Document Tracking
Application Deadline: October 15 - Spring Admission	Offer Letter and Acceptance Letter	October-November: Admission Interview and Notification		Admissions Committee and Assistant Director
	Plan of Study: 5-Year MAT	Within 30 days of acceptance		Program Director and Assistant Director
Application Deadline: January 15; Late March 15 - Fall/Summer Admission	Offer Letter and Acceptance Letter	February - May: Admission Interview and Notification		Admissions Committee and Assistant Director
	Plan of Study: 5-Year MAT	Within 30 days of acceptance		Program Director and Assistant Director
Course Schedule	Plan of Study	Year	Courses and Terms	Plan of study is monitored through a meeting once per semester. Program Director
		Sophomore	EDUC 504 Fall or Summer	
			EDUC 505 Spring or Summer	
		Junior	EDUC 519 Fall or Summer	
			EDUC 520 Spring or Summer	
		Senior	EDUC 560-566 Fall	
			EDUC 521 Fall	
			EDUC 522 Fall or Summer	
Fifth	EDUC 516 Spring or Summer			
	EDUC 540 I Fall			
		EDUC 540 II Spring		
Summer	Education Department Summer Workshops	The Education Program conducts a teaching workshop in August before the first day of classes that addresses topics like instructional strategies for diverse learners, learner-centered classroom, data driven instructional planning, and leadership from the classroom.		Program Director, Instructors and Assistant Director

		Students who are entering the fall FBE and EDUC 521 Curriculum Development are required to attend.	
Summer	Fall Residency Orientation – Letter of Agreement	August - Senior Year during orientation week at Rice University (week before classes begin).	Program Director, Instructor and Assistant Director
Fall and Spring	Education Department Life in Schools Events	An event is held every semester that focuses on an educational topic such as Teaching through Inquiry, Assessment, Technology.	Students are required to attend. Faculty and Assistant Director keep sign-in sheets.
Fall and Spring	Field Experience: Observation Logs	Fall and Spring Semesters for students' required 5 hours of observation for each EDUC class taken	Observation logs turned into Assistant Director after EDUC class scheduled observations
Fall (Senior Year)	Field Experience: Observation Logs	Fall Semester embedded in Curriculum Development EDUC 521. 75 hours of observation required before the end of November	Observations logs turned into Assistant Director weekly
Fall (Senior Year)	PPR and Content Test Prep	PPR T-Cert Review and face to face seminar; content review through ETS content manuals, Certify. Teacher recommended for students	Instructor and Assistant Director
Spring (Senior Year)	Verification of content and PPR exam passing scores	Score reports are checked according to registration reports. Approval for probationary certificate after conferral of undergraduate degree and required program courses are completed successfully.	Program Director and Assistant Director
Fall and Spring (Graduate Year)	Year Long Teaching Internship for 5- Year MAT in TEA accredited school	Formal Observations Rubric, two in Fall and one in Spring	Submitted by Field Supervisors to Assistant Director.
Spring (Graduate Year)	End of first year teaching	Standard Certification approval after program requirements have been completed and official transcript with degree conferral date has been received.	Program Director and Assistant Director