

Letter of Recommendation Form

Leadership Institute for Nonprofit Executives Program, Spring 2019

Rice University, Susanne M. Glasscock School of Continuing Studies
Center for Philanthropy and Nonprofit Leadership
PO Box 1892 - MS 550, Houston, TX 77251-1892
Phone 713-348-6009, Fax 713-348-5213

TO BE COMPLETED BY THE APPLICANT

Name _____
Street address _____
City, ST, ZIP _____
Email address _____

I **waive/do not waive** (circle one) my right of access to this recommendation under the Family Educational Rights and Privacy Act of 1974, which provides the right of access to records only to those students who are admitted and who matriculate into the program. I understand that this recommendation will be used by the LINE office solely in its procedures relating to admission.

SIGNATURE OF APPLICANT

DATE

DEADLINE SELECTED

Nov. 9, 2018

Dec. 14, 2018

TO BE COMPLETED BY THE RECOMMENDER

The person named above is applying for admission to the Leadership Institute for Nonprofit Executives (LINE) program at Rice University. The admissions committee is interested in the applicant's qualifications, skills and abilities, as well as their ability to speak and write well and work independently. Is he or she motivated and disciplined? In your opinion, how would completion of the LINE program be important to his or her intellectual and professional development? We appreciate your candid evaluation of the candidate's strengths and weaknesses in these areas as well as any other information you consider relevant. **Please attach your letter on personal or organizational stationery.**

Name _____
Employer _____ Position _____
Address _____
City, ST, ZIP _____
Office phone number _____ Email address _____
Relationship to applicant _____

SIGNATURE

DATE

RECOMMENDER: Please mail this form and your letter written on personal or organizational stationery to the program address above.

